

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Setting fees and charges for Burgess Park BMX track
Decision-maker	Cabinet Member for Transport, Environment and Recycling
Earliest date when decision can be taken	2 August 2013
Key decision – Yes/No?	Yes
Date published on forward plan	Decision to be made using urgent implementation notice
Date sent to cabinet member	1 August
Recommendation	That the Cabinet Member agrees the proposed non-statutory fees and charges for the Burgess Park BMX track for 2013/14 with an implementation date of 6 August 2013.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Deborah Collins, Strategic Director Environment and Leisure
Report author	Des Waters, Head of Public Realm, Environment and Leisure
Contact Number	020 7 525 2388

PART B

(Cabinet member to complete this section)

DECISION(S)
AGREE TO RECOMMENDATIONS

REASONS FOR DECISION

AS CONTAINED IN THE REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

I approved an alternative course of action set out in Part B.*

~~or~~

~~I have referred this matter to the Full Cabinet for decision.*~~

(* Please delete as appropriate)

Signed B J H Dated 2 AUGUST 2013

Cabinet Member TRANSPORT, ENVIRONMENT & RECYCLING

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

